

25X1

 Copy 5 of 5

26 January 1956

MEMORANDUM FOR: Finance Division, Accounts Branch

25X1

 SUBJECT: Travel Claim for Period
21 - 31 December 1955

1. It is requested that subject employee's 1144.1 account be credited in the amount of \$64.50. The difference between this claim and a travel advance of \$174.00 drawn on 7 December 1955 will be accounted for on or about 20 February 1956.

2. For your protection in taking this action, I certify that there is in the custody of the Project Comptroller a sufficient voucher which is consistent with Agency regulations, approved by an appropriate approving authority and certified by an authorized certifying officer in the amount of \$64.50. This expense is properly chargeable as follows:

<u>TRAVEL ORDER NO.</u>	<u>ALLOTMENT SYMBOL</u>	<u>OBJECT CLASS</u>	<u>OBIGATION REF. NO.</u>	<u>AMOUNT</u>
HCS-DCI-Proj 221-56	6-1004-30-010	02.1	1044.1	\$ 64.50

3. The Security Office requests that this voucher not be released through normal administrative channels.

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 Authorized Certifying Officer
Project Comptroller
Distribution:

- 041 - Addressee
- 3 - Voucher file
- 4 - Proj Pers file
- 5 - Chrono

JHSJr/c

SECRET

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